Customer equality monitoring form



Equalities and Engagement Team

Tell Us About You

Sheffield City Council uses equality monitoring to ensure it is providing services that are inclusive while highlighting any gaps in delivery. Equality monitoring involves asking people to share information about themselves. This can be in relation to services for customers, or as questions in a survey or other engagement exercise.

If you do not wish to answer a question you can leave it blank.

Age □ 16-19 □ 20-24 □ 25-34 □ 35-49 □ 50-64 □ 65-74 □ 75-84 □ 85+ □ 75-84 □ 85+
Sex ☐ Female ☐ Male ☐ Other (please state below)
How would you describe your national identity? □ British □ Northern Irish □ English □ Scottish □ Welsh □ Other (please state below)
Ethnicity
White ☐ English/Welsh/Scottish/British/Northern Irish ☐ Irish ☐ Gypsy/Irish Traveller ☐ Roma ☐ Other White background (please state below) ————————————————————————————————————
Asian or Asian British ☐ Indian ☐ Pakistani ☐ Bangladeshi ☐ Chinese ☐ Other Asian background (please state below)
Black or Black British ☐ Caribbean ☐ Somali ☐ African other ☐ Other Black background (please state below)
Other ethnic group ☐ Yemeni ☐ Other Arab ☐ Other ethnic group (please state below)

Mixed/multiple heritage	
☐ White and Black Caribbean	
☐ White and Black African	
☐ White and Asian	
☐ Other mixed background (please state below	')
Sexual orientation	
☐ Bisexual	
☐ Gay/lesbian woman	
☐ Gay man	
☐ Heterosexual/straight	
☐ Other (please state below)	
Trans status / gender identity Do you identify as Trans?	
□ Yes	
□ No	
If yes – how do you identify?	
☐ Female ☐ Male ☐Non-binary	
☐ Other (please state below)	
Religion/belief	
☐ No religion	
\square Christian (including Church of England, Cath	olic, Protestant and all other Christian
denominations)	
□ Buddhist	
☐ Hindu	
☐ Jewish ☐ Muslim	
□ Musiim □ Sikh	
☐ Other (please state below)	
Caring responsibilities*	
A carer is anyone who provides unpaid care by	
members (including a disabled child), friends, new physical or mental ill health / disability, or problem	
parents of non-disabled children.	one related to old age. It does not include
Are you an unpaid carer?	
□ Yes □ No	
Care experienced*	
Care Experienced relates to people that are in time.	care or have experience of being in care at any
Have you been in care?	
☐ Vas ☐ No ☐ Prefer not to say	

Disability

A disability is an impairment that has (or is likely to have) a substantial (more than minor), adverse, long-term (more than a year) effect on the ability to carry out normal day-to-day activities. See <u>guidance</u> for more detail.

For some conditions, it can be less than a year. For cancer, HIV and MS, you are considered disabled from diagnosis. It is always important to check.

Do you consider yourself to be a disabled person? ☐ Yes ☐ No
If you have answered 'yes', please select the box (es) below that best describe your impairment(s). The purpose of this question is to establish the types of impairment(s) you experience currently as a result of your health condition or illness. Please consider if you are affected in any of these areas while receiving any treatment or medication or using any devices to help you such as a hearing aid. Please select all that apply.
 □ Hearing (for example deafness or partial hearing) □ Learning or understanding or concentrating (dyslexia, dyscalculia) □ Dexterity (for example lifting and carrying objects, using a keyboard) □ Communication (Full or partial loss of voice or difficulty speaking) □ Memory (for example a form of dementia, trauma or progressive condition) □ Mental health (for example depression, anxiety, post-traumatic stress disorder) □ Mobility (for example walking short distances or climbing stairs) □ Socially or behaviourally (for example associated with autism spectrum disorder (ASD) which includes Asperger's, or attention deficit hyperactivity disorder (ADHD)) □ Stamina or breathing or fatigue (for example Fibromyalgia, cardiovascular disease, ME) □ Vision (for example blindness or partial sight) □ None of the above □ Other condition (Long-term illness or health condition, eg cancer, HIV, diabetes, chronic heart disease, arthritis, chronic asthma) (please state below)
Relationship to Sheffield* □ I live in Sheffield □ I work but do not live in Sheffield □ I visit Sheffield for leisure reasons only
Service personnel and their families* Are you currently serving or a veteran in the UK Armed Forces? ☐ Yes ☐ No
Are you a member of a serviceperson's immediate family? □ Yes □ No
Are you a reservist or in part time service such as in the Territorial Army? □ Yes □ No
Postcode* (First 3 or 4 digits, eg S8 0, S10 3)

Optional Monitoring Questions

These questions are optional and can be used alongside standard equality monitoring information to improve and understand services for customers or as questions in a survey or other engagement exercise which relate directly to:

- Accommodation
- Employment
- Finance cost of living
- Socioeconomic analysis

Acco	mmo	dation	status
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 ☐ Home owned outright ☐ Home owned with mortgage or loan ☐ Part owns and part rents (shared ownership) ☐ Rented – housing association, housing co-operative, charitable trust, registered social landlord ☐ Rented – council or local authority ☐ Rented – private landlord or letting agency ☐ Rented – employer of a household member ☐ Rented – relative or friend of a household member ☐ Other (please state below)
Employment status – select all that apply ie a student may work FT or PT
☐ Full-time employment ☐ Part-time employment ☐ Self-employed ☐ Unemployed
□ Jobseeker □ Retired
☐ Student ☐ Other (please state below)
Finance
This question is designed to understand the impact of the current cost of living crisis on customers accessing council services. It will help inform how we develop services to ensure we have a good understanding of our customers' needs and the support we can offer to individuals. I would describe my financial situation currently as:
☐ I am unable to make ends meet ☐ I am struggling to make ends meet ☐ I am just about managing financially ☐ I am coping okay financially ☐ I am comfortable financially ☐ Prefer not to say

Socio-economic background

This question should be used in consultation and engagement activities which seek to assess the progress in improving and promoting socio-economic diversity and inclusion initiatives. When undertaking socio-economic analysis, it is recommended to use the question focusing on parental occupation, however, there are four different options to choose from. Please see below.

Question 1: Parental occupation

What was the occupation of your main household earner when you were aged 14?
□ Modern professional and traditional professional occupations such as: teacher, nurse, physiotherapist, social worker, musician, police officer (sergeant or above), software designer, accountant, solicitor, medical practitioner, scientist, civil or mechanical engineer.
□ Senior, middle or junior managers or administrators such as: finance manager, chief executive, large business owner, office manager, retail manager, bank manager, restaurant manager, warehouse manager.
☐ Clerical and intermediate occupations such as: secretary, personal assistant, call centre agent, clerical worker, nursery nurse.
□ technical and craft occupations such as: motor mechanic, plumber, printer, electrician, gardener, train driver.
□ Routine, semi-routine manual and service occupations such as: postal worker, machine operative, security guard, caretaker, farm worker, catering assistant, sales assistant, HGV driver, cleaner, porter, packer, labourer, waiter or waitress, bar staff.
$\hfill \Box$ Long-term unemployed (claimed Jobseeker's Allowance or earlier unemployment benefit for more than a year).
☐ Small business owners who employed less than 25 people such as: corner shop owners, small plumbing companies, retail shop owner, single restaurant or cafe owner, taxi owner, garage owner.
□ Other such as: retired, this question does not apply to me, I don't know (please state below)
Question 2: Type of school attended
Which type of school did you attend for the most time between the ages of 11 and 16?
□ a state-run or state-funded school □ independent or fee-paying school □ independent or fee-paying school, where I received a bursary covering 90% or more of my tuition
□ attended school outside the UK □ I do not know
□ prefer not to say
□ Other (please state below)

Question 3: Free school meal eligibility

If you finished school after 1980, were you eligible for free school meals at any point during your school years?
□ Yes
□ No
☐ Not applicable (finished school before 1980 or went to school overseas)
☐ I do not know
☐ Prefer not to say
☐ Other (please state below)
Question 4: Highest parental qualification Did either of your parents attend university by the time you were 18
Did either of your parents attend university by the time you were 18
Did either of your parents attend university by the time you were 18 ☐ No, neither of my parents attended university
Did either of your parents attend university by the time you were 18 ☐ No, neither of my parents attended university ☐ Yes, one or both of my parents attended university
Did either of your parents attend university by the time you were 18 ☐ No, neither of my parents attended university ☐ Yes, one or both of my parents attended university ☐ Do not know or not sure

For further information on this document, please contact the Equalities and Engagement Team equalitiesandengagement@sheffield.gov.uk

^{*}These questions are not protected characteristics defined under the Equality Act 2010 but are key areas where the Council has agreed it needs to understand the impact of its decisions on customers.