

## **Co-ordinated Sixth Form Admission System for External Students**

The Local Authority and schools are committed to providing a fully coordinated admission service for new entry to sixth form schools. The intention is to make the process easier and more consistent for students and parents. Under these co-ordinated arrangements, students are only required to complete a single application and have the opportunity to express up to three preferences. The Authority will then liaise with the schools on behalf of the student in order to determine a single offer.

The co-ordinated scheme ensures that open evenings, closing dates and allocation dates are consistent across all schools. The Local Authority acts as the co-ordinating body for managing applications on behalf of all external students (students entering the school for the first time) for the following schools: All Saints Catholic High School, Forge Valley School, High Storrs School, King Edward Community Secondary, King Ecgbert Academy, Meadowhead Academy, Notre Dame Catholic High School, Sheffield Park Academy, Silverdale School and Tapton School.

The Local Authority is the “Admission Authority” for King Edward VII Community School. It is responsible for determining the admission arrangements for external applicants to this school. The remaining schools are their own “Admission Authority” and responsible for setting their own admission oversubscription criteria, details are provided below. Please note that applications and enquiries for Astrea and Mercia sixth forms should be made directly to Astrea and Mercia Schools.

More information regarding all sixth form schools is available on the schools’ websites.

Further information regarding making an application can be found in the Application Guidance Document, available from Careers Advisors and schools.

### **Internal Applicants**

Students wishing to enter the sixth form of a school that they are already attending have an automatic right to do so as long as they meet the minimum entry criteria. Students may only hold one 6th form offer.

All applications are made through Sheffield Progress. Students currently in a Sheffield school will receive login details from their career tutor or Head of Year. Students from outside the Sheffield area can self-register using the instructions in the appendix of the Application Guidance Document.

## Application Timescale for Admission to the September 2025 Entry

All open events are to be held in October and November 2024. Please check with the individual school website for details.

Closing Date 31 January 2025

\*\*\*To meet this deadline, you will probably need to submit the application via Sheffield Progress by **mid-January**. **Your predicted GCSE grades must be verified by your careers tutor before they complete the application submission** - check the date with your school careers tutor.\*\*\*

Allocation Date 27/28 February 2025

Available places for External Students at each school for September 2025 is as follows:

| SCHOOL                                                      | EXTERNAL ADMISSION NUMBER |
|-------------------------------------------------------------|---------------------------|
| ALL SAINTS                                                  | 100                       |
| FORGE VALLEY                                                | 100                       |
| HIGH STORRS                                                 | 120                       |
| KING ECGBERT                                                | 140                       |
| KING EDWARD                                                 | 200                       |
| MEADOWHEAD                                                  | 100                       |
| NOTRE DAME                                                  | 120                       |
| SHEFFIELD SOUTH EAST SIXTH FORM<br>(Sheffield Park Academy) | 40                        |
| SILVERDALE                                                  | 160                       |
| TAPTON                                                      | 110                       |