



Sheffield Springs Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

## Job Description for Teacher of Geography

**Job Title:** Teacher of Geography

**Reporting to:** Head of Geography and PSHE

**Role Purpose:** To provide an innovative and stimulating education for all students at Sheffield Springs Academy, which ensures all are given the opportunity to reach their full potential.

- To develop excellent working relationships with colleagues internally, centrally and externally.
- To be an effective and flexible member of the Team, contributing to the successful adherence to Safeguarding Policy.
- To uphold the Academy policies and procedures at all times.
- To ensure any documentation produced is to a high standard and is in line with the in-house style.
- Be aware and comply with policies and procedures relating to Safeguarding, child protection, health, safety and security, confidentiality and data protection, reporting all concerns to the appropriate person.
- Participate in training and other learning activities as required.
- Participate in the Academy's Performance Management process.
- Provide appropriate guidance and supervision and assist in the training and development of staff as appropriate.
- To promote the area of responsibility within the Academy and beyond.
- To represent the Academy at events as appropriate.
- To support and promote the Academy ethos.
- To undertake any other duties and responsibilities as required that are covered by the general scope of the post.

### Role Tasks:

- To be responsible to the Head of Department for:
  - (a) the achievement of the highest possible academic standards in relation to each child's ability;
  - (b) the teaching of Geography throughout the Academy;
  - (c) the drawing up of schemes of work which are relevant to ability and in harmony with aims of the Academy;
  - (d) assessment, record-keeping and reporting to Parents/ Guardians;
  - (e) the preparation, setting and marking of appropriate homework;
  - (f) the promotion and encouragement of extra-curricular activities;
  - (g) the display of student's work within the department and around the Academy
- To support and encourage the Academy ethos
- To contribute towards the Humanities Subject area
- To keep abreast of developments in Humanities
- To supervise the use of support staff relevant to the class
- To implement and maintain the Academy's policy on discipline and behaviour
- To assist at Academy functions and other duties that may develop from carrying out the responsibilities of the post including a supervisory role.
- To perform such teaching duties as may be assigned in the Academy timetable.



## Person Specification for Teacher of Geography

Essential Criteria	Desirable Criteria	Evidence
<p><b><u>Qualifications:</u></b></p> <p>A relevant degree</p> <p>Qualified Teacher Status, with subject Specialism(s) related to the Learning Area</p> <p>Ability to teach across the full 11-16 age and ability range</p>	<p>Further professional qualifications</p> <p>Appropriate in service training / CPD according to experience</p>	<p>Application form</p>
<p><b><u>Working Experience:</u></b></p> <p>A track record of success in learning and teaching, according to experience</p> <p>Involvement in the monitoring of progress and attainment at student and class level</p> <p>Experience in developing learning and teaching in an inclusive environment</p> <p>Experience in monitoring and developing the academic and personal progress of individual students as a tutor</p>	<p>Experience in developing learning and teaching in a multi-cultural environment</p> <p>Involvement in curriculum initiatives and extra-curricular developments</p>	<p>Application Form</p> <p>Interview</p> <p>Lesson Observation</p>
<p><b><u>Skills &amp; Knowledge:</u></b></p> <p>Professional knowledge and understanding of one or more subjects within the Learning Area</p> <p>Ability to articulate characteristics of effective teaching and learning with evidence of good practice</p> <p>Good classroom management technique</p> <p>Knowledge and understanding of effective assessment and its contribution to learning and progression</p> <p>Knowledge of strategies related to key issues in education e.g. gender issues, equal opportunities, SEN</p> <p>Abilities to contribute to Programmes of Study / Lesson Plans</p> <p>Knowledge and use of ICT and e-learning</p>	<p>Knowledge and understanding of current Teaching and Learning issues relevant to the needs of the Academy</p> <p>Able to express a vision for subject development</p> <p>Ability to contribute to the SMSC / Citizenship programme</p> <p>Involvement in extended curricular provision</p> <p>Good ICT skills and an awareness of its potential</p>	<p>Application Form</p> <p>Interview</p> <p>Lesson Observation</p>



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<p><b><u>Personal Qualities:</u></b></p> <p>Commitment to an ethos of high standards, personal fulfilment and academic success</p> <p>A capacity to inspire through a love of teaching</p> <p>Ability to relate to the whole community</p> <p>Energy, stamina and determination</p> <p>A record of good health and attendance</p>	<p>Involved in educational developments beyond what is required</p> <p>Self-confidence, personal impact and presence</p> <p>Eager to acquire further skills and career enhancement</p>	<p>Application Form</p> <p>Interview</p> <p>Lesson Observation</p>
<p><b><u>Management Skills:</u></b></p> <p>An ability to establish positive and sensitive interpersonal relationship across the community</p> <p>An ability to plan time effectively and meet deadlines</p> <p>An ability to be a team player</p>	<p>An awareness of whole Academy issues</p> <p>An understanding of accountability</p> <p>Experience of Self Evaluation</p>	<p>Application Form</p> <p>Interview</p>