

Sheffield Springs Academy

Person Specification – TA

Requirements			
	Essential	Desirable	Identification
Qualifications and Training	<p>TA qualified</p> <p>A GCSE grade C (or equivalent) in Maths and English</p> <p>Numeracy – ability to work with figures</p> <p>ICT – ability to use various software systems</p>	<p>Specialist qualification relating to education/child care</p> <p>SEN qualifications</p>	<p>Application form</p> <p>Interview</p>
Working Experience	<p>Ability to work on own initiative and under the direction of teaching staff</p> <p>Experience of working as a team</p> <p>Previous experience in an educational environment</p> <p>Experience of working with children</p> <p>Experience of working with SEND students</p>	<p>Experience of working with students with SEND</p>	<p>Application Form</p> <p>Interview</p>
Skills & Knowledge	<p>Ability to follow set systems and procedures</p> <p>Good interpersonal skills</p> <p>Ability to communicate effectively both verbally and in writing</p> <p>Ability to maintain efficient record keeping systems</p> <p>Knowledge and understanding of the 4 areas of SEND need and strategies to support students</p>		<p>Application Form</p> <p>Interview</p>
Personal Qualities	<p>Commitment to an ethos of high standards, personal fulfilment and academic success</p> <p>Commitment to teamwork</p> <p>Willingness to learn</p> <p>To maintain confidentiality</p> <p>Ability to demonstrate commitment to equal opportunities</p>		<p>Application Form</p> <p>Interview</p>